

<b>Committee:</b> Health and Wellbeing Board	<b>Date:</b> 24 November 2023
<b>Subject:</b> Annual Review of the Terms of Reference of the Health and Wellbeing Board	<b>Public</b>
<b>Which outcomes in the City Corporation's Corporate Plan does this proposal aim to impact directly?</b>	<b>N/A</b>
<b>Does this proposal require extra revenue and/or capital spending?</b>	<b>N</b>
<b>If so, how much?</b>	<b>N/A</b>
<b>What is the source of Funding?</b>	<b>N/A</b>
<b>Has this Funding Source been agreed with the Chamberlain's Department?</b>	<b>N/A</b>
<b>Report of:</b> Town Clerk	<b>For Discussion</b>
<b>Report author:</b> Kate Dodge, Town Clerk's Department	

### Summary

As part of the implementation of the 2021 Governance Review, it was agreed that the cycle and process of annually reviewing the Terms of Reference of all Committees/Boards should be revised, to provide more time for Committees to consider and discuss changes before they are submitted to the Policy and Resources Committee. Therefore, this report is initially being brought before the Committee at its September meeting to allow time for proposed changes to be considered and developed at subsequent meetings.

This will enable any proposed changes to be considered at the Policy and Resources Committee in March 2024, in time for the re-appointment of Committees by the Court of Common Council in April.

### Recommendations

It is recommended that:

- Members consider any changes to the Committee's terms of reference.

### Main Report

1. The current Terms of Reference, as approved by the Court of Common Council in April 2023, are listed at Appendix 1.
2. In reviewing the Terms of Reference, it is proposed to Members of the Health and Wellbeing Board to consider the following in its discussions:
  - Increasing the number of co-opted members from two to three co-opted members.

- Amending the quorum.
  - Extending the external membership of the Board (from East London Foundation Trust (ELFT), St Bartholomew's Hospital (Barts Health NHS Trust), and Homerton Healthcare NHS Foundation Trust).
3. Following consideration of any changes to the Board's Terms of Reference, including those listed above, the Terms of Reference shall be received by the Board at a future meeting, to be approved for submission to the Court of Common Council.

### **Appendices**

- Appendix 1 – Court Order 2023/24 – Health and Wellbeing Board

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